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| **PROGRAMME OVERVIEW (SYNOPSIS)** |
| **DIPLOMA IN ARCHITECTURE** will provide the graduates with the needed skills and knowledge to function effectively in the architectural industry with the possibility of pursuing architectural degree. The students would therefore undergo a programme that would provide them with appropriate technological and design skills crucially needed by the industry.  The knowledge and skills being provided will enable them to contribute responsibly to the quality of the built environment and to the general advancement of architecture within a career within the building design industry. The programme will also develop an understanding of the professional practice of architecture including the development and implementation of team skills through the teaching of architectural design through studio-based projects. The project involve the application and integration of the knowledge and skills acquired from supporting courses in technology, environment, cultural context, communication, management practice and law. |

**To:**

**Student’s supervisor**

**Herewith are list of the scope of work that our student expected from your organization. \*\*Please tick (√) if related.**

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **Name** | | **:** |  | | | | |
| **Matrix No.** | | **:** |  | | | | |
| **NO** | **SCOPE OF WORK** | | | **\*\***  **(√)** | **NO** | **SCOPE OF WORK** | **\*\***  **(√)** |
| 1 | Architectural Drafting | | |  | 9 | PAM Seminar/Class/Event |  |
| 2 | Site supervision and management | | |  | 10 | Technical Meeting |  |
| 3 | Basic Building Services | | |  | 11 | Model Making |  |
| 4 | Site Practice | | |  | 12 | Site Visit |  |
| 5 | Basic Design | | |  | 13 | Site meeting and Report |  |
| 6 | Building Software application– CADD, Revit, Skecthup etc | | |  | 14 | Occupational Safety and Health implementation |  |
| 7 | Presentation Drawings | | |  | 15 | Submission Drawing and Documentation |  |
| 8 | Technical drawing (manual or computer aided) in drafting, convention and interpretation | | |  | 16 | Other related works: |  |
| **NO** | **FUNDAMENTAL SKILLS NEEDED** | | | **\*\***  **(√)** | **NO** | **FUNDAMENTAL SKILLS NEEDED** | **\*\***  **(√)** |
| 1 | Communication Skills | | |  | 4 | Teamwork |  |
| 2 | Technical Report Writing | | |  | 5 | Industrial Safety and Environmental Awareness |  |
| 3 | Office/Workshop Management | | |  | 6 | Entrepreneurship |  |

**Company’s Stamp**