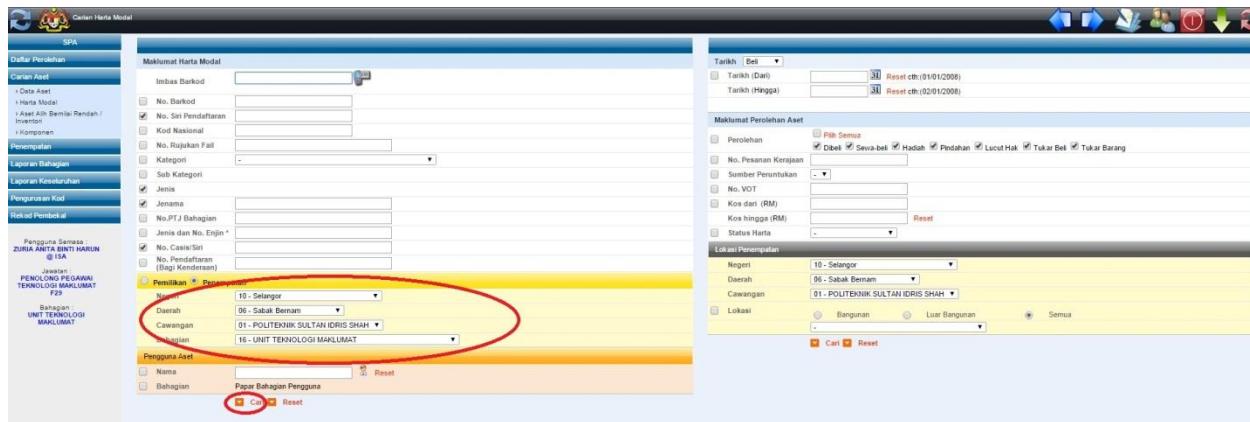


MANUAL MENYEDIAKAN KEWPA 10 & 11

MENYEDIAKAN KEWPA 10

1. Klik pada menu Carian Aset
2. Klik pada Harta Modal
3. Pilih lokasi (Jabatan/Unit) masing-masing
4. Klik Cari



5. Pada senarai Harta Modal, klik pada Export Excel.

| Senarai Cari Keseluruhan Aset Di Senarai Cawangan | | | | | |
|---|--------------------|-----------------------------|--------------------------------|-----------------------|------|
| No | No Siri Pendaftran | Jenis Aset | Jenama | No Caw./Seni/Pembatal | Aksi |
| 1. | #PMPS10/H05/147 | ALAT HAWA DINGIN MUDAH ALIH | QUAYLE KY 25C01 | C2Y504460 | |
| 2. | #PMPS10/H05/148 | RACKMOUNT SERVER | DELL PowerEdge 6800 | D38NH15 | |
| 3. | #PMPS10/H05/149 | RACKMOUNT SERVER | DELL PowerEdge 6800 | F38HH15 | |
| 4. | #PMPS10/H05/351 | RAK SERVER | DELL PowerEdge Rack 2K | | |
| 5. | #PMPS10/H05/351 | UNINTERRUPT POWER SUPPLY | APC Smart UPS RT3000 | NS0549000729 | |
| 6. | #PMPS10/H05/352 | VPN / FIRE WALL APPLIANCE | Fortigate 300A | C4F8X8-O4AA | |
| 7. | #PMPS10/H05/353 | MESIN FOTOSTAT | FUJI XEROX DOCUMENT CENTRE 156 | 608251 | |
| 8. | #PMPS10/H05/573 | TOWER SERVER | HP PROLIANT ML350 | TWT60100AF | |
| 9. | #PMPS10/H05/574 | TOWER SERVER | HP PROLIANT ML350 | TWT55100FF | |
| 10. | #PMPS10/H05/575 | TOWER SERVER | DELL PowerEdge SC1420 | 90H3J15 | |

6. Klik pada fail excel yang dimuat turun

| | No. Siri Pendaftaran | Jenis | Jenama | No. Kasus/Siri Pembuat |
|----|----------------------|--|--|--------------------------|
| 1 | KPM/P/SIS/H/05/247 | ALAT HAWA DINGIN MUDAH ALIH | QUATEL KY 25 /C01 | G3YH24469 |
| 2 | KPM/P/SIS/H/05/248 | RACKMOUNT SERVER | DELL PowerEdge 6800 | D3BNH15 |
| 3 | KPM/P/SIS/H/05/249 | RACKMOUNT SERVER | DELL PowerEdge 6800 | F3BNH15 |
| 4 | KPM/P/SIS/H/05/250 | RAK SERVER | DELL PowerEdge Rack 2K | |
| 5 | KPM/P/SIS/H/05/253 | UNINTERRUPT POWER SUPPLY | APC Smart UPS RT3000 | N50549000729 |
| 6 | KPM/P/SIS/H/05/252 | VPN / FIRE WALL APPLIANCE | Fortigate 300A | C4F688-QAAA |
| 7 | KPM/P/SIS/H/05/253 | MESH FOTOSTAT | FUJI XEROX DOCUMENT CENTRE 156 | 608251 |
| 8 | KPM/P/SIS/H/05/273 | TOWER SERVER | HP PROLIANT ML350 | TW760100AF |
| 9 | KPM/P/SIS/H/06/274 | TOWER SERVER | HP PROLIANT ML350 | TW755100FF |
| 10 | KPM/P/SIS/H/06/275 | TOWER SERVER | DELL PowerEdge SC1420 | 96H0J15 |
| 11 | KPM/P/SIS/H/06/276 | TOWER SERVER | DELL PowerEdge SC1420 | 86H0J15 |
| 12 | KPM/P/SIS/H/06/277 | TOWER SERVER | DELL PowerEdge SC1420 | 86H0J15 |
| 13 | KPM/P/SIS/H/06/278 | TOWER SERVER | HP PROLIANT ML350 | TW7516020V |
| 14 | KPM/P/SIS/H/06/279 | TOWER SERVER | ACER ALTOS G710 | TDR11000154310003EM00 |
| 15 | KPM/P/SIS/H/06/280 | UNINTERRUPT POWER SUPPLY | RIGHT POWER SMART CLAIRE SC3000P | 7836600031 |
| 16 | KPM/P/SIS/H/06/279 | LCD PROJECTOR | HP VP96325 | CNA51811300 |
| 17 | KPM/P/SIS/H/06/280 | LCD PROJECTOR | HP VP96325 | CNA6341284 |
| 18 | KPM/P/SIS/H/06/281 | KOMPUTER RIBA / LAPTOP | HP COMPAQ nx6320 | CNU6231HME |
| 19 | KPM/P/SIS/H/06/682 | NETWORK SWITCHES/ SUIS RANGKAIAN KOMPUTER (STOK) | CISCO Catalyst 3560 48TS (WS-C3560-48TS-S) | CAT1030RHXB |
| 20 | KPM/P/SIS/H/06/683 | NETWORK SWITCHES/ SUIS RANGKAIAN KOMPUTER (STOK) | CISCO Catalyst 3560 48TS (WS-C3560-48TS-S) | CAT1043RMBR |
| 21 | KPM/P/SIS/H/06/684 | NETWORK SWITCHES/ SUIS RANGKAIAN KOMPUTER (STOK) | CISCO Catalyst 3560 48TS (WS-C3560-48TS-S) | CAT1043RMBB |
| 22 | KPM/P/SIS/H/06/685 | NETWORK SWITCHES/ SUIS RANGKAIAN KOMPUTER (STOK) | CISCO Catalyst 3560 48TS (WS-C3560-48TS-S) | CAT1046RHSE |
| 23 | KPM/P/SIS/H/06/686 | NETWORK SWITCHES/ SUIS RANGKAIAN KOMPUTER (STOK) | CISCO Catalyst 6000 Series Supervisor Engine 32 (WS-SUP32-GE-3B) | COUCACPCAA |
| 24 | KPM/P/SIS/H/06/687 | NETWORK SWITCHES/ SUIS RANGKAIAN KOMPUTER (STOK) | CISCO Catalyst 3750G-12S (WS-C3750G-12S-S) | CAT1039ZHVB |
| 25 | KPM/P/SIS/H/06/688 | UNINTERRUPT POWER SUPPLY | Power Kinetics PowerReactor1 PR1-SKTCAEX | GT21000183 |
| 26 | KPM/P/SIS/H/07/1532 | UNINTERRUPT POWER SUPPLY | Power Kinetics PowerReactor1 PR1-SKTCAEX | GT21000184 |
| 27 | KPM/P/SIS/H/07/1537 | UNINTERRUPT POWER SUPPLY | Power Kinetics PowerReactor1 PR1-SKTCAEX | GT21000185 |
| 28 | KPM/P/SIS/H/07/1538 | UNINTERRUPT POWER SUPPLY | Power Kinetics PowerReactor1 PR1-SKTCAEX | GT21000186 |
| 29 | KPM/P/SIS/H/07/1539 | UNINTERRUPT POWER SUPPLY | Power Kinetics PowerReactor1 PR1-SKTCAEX | GT21000188 |
| 30 | KPM/P/SIS/H/07/1540 | UNINTERRUPT POWER SUPPLY | Power Kinetics US90000 US9001CA801ER | GT2100045 |
| 31 | KPM/P/SIS/H/07/1541 | UNINTERRUPT POWER SUPPLY | Power Kinetics US90000 US9001CA801ER | GT2100046 |
| 32 | KPM/P/SIS/H/07/1542 | RACKMOUNT SERVER | HP ProLiant DL380 G5 | SGH708245H |
| 33 | KPM/P/SIS/H/07/1543 | RACKMOUNT SERVER | HP ProLiant DL380 G5 | SGH708245J |
| 34 | KPM/P/SIS/H/07/1544 | RACKMOUNT SERVER | HP ProLiant DL380 G5 | SGH708245K |
| 35 | KPM/P/SIS/H/07/1545 | RACKMOUNT SERVER | HP ProLiant DL380 G5 | SGH708245L |
| 36 | KPM/P/SIS/H/07/1546 | RACKMOUNT SERVER | HP ProLiant DL380 G5 | SGH708245M |
| 37 | KPM/P/SIS/H/07/1547 | RACKMOUNT SERVER | HP ProLiant DL380 G5 | SGH708245N |
| 38 | KPM/P/SIS/H/07/1548 | STORAGE SERVER | HP StorageWorks DAT 72x10 | ZUX070601A |
| 39 | KPM/P/SIS/H/07/1549 | TAP/DISK AND DRIVER | HP StorageWorks DAT 72x10 | MXA10740YR |
| 40 | KPM/P/SIS/H/07/1550 | TONER TESTER | BE PRECISION 1045B | |
| 41 | KPM/P/SIS/H/07/1551 | KOMPUTER SET TOOL KIT | Pro'sKit Technician Tool Kit | |
| 42 | KPM/P/SIS/H/07/1552 | KOMPUTER SET TOOL KIT | Pro'sKit Technician Tool Kit | |
| 43 | KPM/P/SIS/H/07/1553 | INTERACTIVE BOARD | SMART Unifi 3S | UF35-1548Z |
| 44 | KPM/P/SIS/H/08/163 | LCD PROJECTOR | DELL APP PROJ116 TM140 | CN-OCM788-50081-88F-0236 |
| 45 | KPM/P/SIS/H/09/43 | RACKMOUNT SERVER | DELL PowerEdge R710 | GRPX325 |
| 46 | KPM/P/SIS/H/09/44 | RACKMOUNT SERVER | DELL PowerEdge R710 | JNTY325 |

7. Ubahsuai maklumat mengikut format Kew.PA-10.

MENYEDIAKAN KEW.PA-11

1. Klik pada menu Carian Aset
2. Klik pada Aset Alih Bernilai Rendah/Inventori
3. Pilih lokasi (Jabatan/Unit) masing-masing
4. Klik Cari

Carian Aset Alih Bernilai Rendah

Maklumat Aset Alih Bernilai Rendah

Imbas Barkod _____

No. Siri Pendaftrahan _____

Kod Nasional _____

No. Rujukan Fail _____

Kategori _____

Sub Kategori _____

Jenis _____

Jenama _____

Jenis dan No. Enjin _____

No. Cawangan _____

Butiran _____

No. PTJ Bahagian _____

Catatan _____

Pemilihan Penempatan

Negeri: 19 - Selangor

Daerah: 06 - Sabak Bernam

Cawangan: 01 - POLITEKNIK SULTAN IDRIS SHAH

Bahan: 18 - UNIT TEKNOLOGI MAKLUMAT

Pengguna Aset

Nama _____

Bahagian _____

Papar Bahagian Pengguna _____

Maklumat Perolehan

Tarikh Beli _____

Tarikh (Dari): 01/01/2008

Tarikh (Hingga): 02/01/2008

Pilih Status: Dibeli Seva-beli Hadiah Findahan Leluh Hati Tukar Beli Tukar Barang

No. Pesanan Kerajaan _____

Sumber Peruntukan _____

No. VOT _____

Kos dari (RM) _____

Kos hingga (RM) _____

Status Aset Alih Bernilai Rendah

Lokasi Penempatan

Negeri: 19 - Selangor

Daerah: 06 - Sabak Bernam

Cawangan: 01 - POLITEKNIK SULTAN IDRIS SHAH

Lokasi: Bangunan Luar Bangunan Semua

5. Pada senarai Inventori, klik pada Export Excel

Senarai Inventori

| No. Siri Pendaftrahan | Jenis Aset | Bahan |
|-----------------------|----------------|---|
| KPMPSISV03/7198 | VERTICAL BLIND | VERTICAL BLIND POLYESTER TIDAK TELUS CAHAYA BERBERTA ROLING |
| KPMPSISV03/7199 | VERTICAL BLIND | VERTICAL BLIND POLYESTER TIDAK TELUS CAHAYA BERBERTA ROLING |
| KPMPSISV03/7200 | VERTICAL BLIND | VERTICAL BLIND POLYESTER TIDAK TELUS CAHAYA BERBERTA ROLING |
| KPMPSISV03/7201 | VERTICAL BLIND | VERTICAL BLIND POLYESTER TIDAK TELUS CAHAYA BERBERTA ROLING |
| KPMPSISV03/7202 | VERTICAL BLIND | VERTICAL BLIND POLYESTER TIDAK TELUS CAHAYA BERBERTA ROLING |
| KPMPSISV03/7203 | VERTICAL BLIND | VERTICAL BLIND POLYESTER TIDAK TELUS CAHAYA BERBERTA ROLING |
| KPMPSISV03/7204 | VERTICAL BLIND | VERTICAL BLIND POLYESTER TIDAK TELUS CAHAYA BERBERTA ROLING |
| KPMPSISV03/7205 | VERTICAL BLIND | VERTICAL BLIND POLYESTER TIDAK TELUS CAHAYA BERBERTA ROLING |
| KPMPSISV03/7206 | VERTICAL BLIND | VERTICAL BLIND POLYESTER TIDAK TELUS CAHAYA BERBERTA ROLING |
| KPMPSISV03/7207 | VERTICAL BLIND | VERTICAL BLIND POLYESTER TIDAK TELUS CAHAYA BERBERTA ROLING |

Export Excel **Cetak Barkod**

Paparan 1 hingga 10 dari 133 rekod

carian inventori (11)als

6. Klik pada fail Excel yang dimuat turun

| A | B | C | D | E |
|----|----------------------|---|--|---|
| 1 | No. Siri Pendaftaran | Jenis | Butiran | |
| 2 | KPM/PSIS/I/03/7198 | VERTICAL BUND | VERTICAL BUND POLYESTER TIDAK TELUS CAHAYA BERSERTA ROLING | |
| 3 | KPM/PSIS/I/03/7199 | VERTICAL BUND | VERTICAL BUND POLYESTER TIDAK TELUS CAHAYA BERSERTA ROLING | |
| 4 | KPM/PSIS/I/03/7200 | VERTICAL BUND | VERTICAL BUND POLYESTER TIDAK TELUS CAHAYA BERSERTA ROLING | |
| 5 | KPM/PSIS/I/03/7201 | VERTICAL BUND | VERTICAL BUND POLYESTER TIDAK TELUS CAHAYA BERSERTA ROLING | |
| 6 | KPM/PSIS/I/03/7202 | VERTICAL BUND | VERTICAL BUND POLYESTER TIDAK TELUS CAHAYA BERSERTA ROLING | |
| 7 | KPM/PSIS/I/03/7203 | VERTICAL BUND | VERTICAL BUND POLYESTER TIDAK TELUS CAHAYA BERSERTA ROLING | |
| 8 | KPM/PSIS/I/03/7204 | VERTICAL BUND | VERTICAL BUND POLYESTER TIDAK TELUS CAHAYA BERSERTA ROLING | |
| 9 | KPM/PSIS/I/03/7205 | VERTICAL BUND | VERTICAL BUND POLYESTER TIDAK TELUS CAHAYA BERSERTA ROLING | |
| 10 | KPM/PSIS/I/03/7206 | VERTICAL BUND | VERTICAL BUND POLYESTER TIDAK TELUS CAHAYA BERSERTA ROLING | |
| 11 | KPM/PSIS/I/03/7207 | VERTICAL BUND | VERTICAL BUND POLYESTER TIDAK TELUS CAHAYA BERSERTA ROLING | |
| 12 | KPM/PSIS/I/03/14225 | MEJA KUMPULAN PENGURUSAN & PROFESSIONAL | MEJA PEGAWAI (UTAMA) | |
| 13 | KPM/PSIS/I/03/14226 | MEJA KUMPULAN PENGURUSAN & PROFESSIONAL | MEJA PEGAWAI (UTAMA) | |
| 14 | KPM/PSIS/I/03/14227 | MEJA KUMPULAN PENGURUSAN & PROFESSIONAL | MEJA PEGAWAI (UTAMA) | |
| 15 | KPM/PSIS/I/03/14228 | KERUSI KUMPULAN PENGURUSAN DAN PROFESSIONAL | KERUSI PEGAWAI BERLENGAN (BERODA) | |
| 16 | KPM/PSIS/I/03/14229 | KERUSI KUMPULAN PENGURUSAN DAN PROFESSIONAL | KERUSI PEGAWAI BERLENGAN (BERODA) | |
| 17 | KPM/PSIS/I/03/14230 | KERUSI KUMPULAN PENGURUSAN DAN PROFESSIONAL | KERUSI PEGAWAI BERLENGAN (BERODA) | |
| 18 | KPM/PSIS/I/03/14231 | KERUSI KUMPULAN PENGURUSAN DAN PROFESSIONAL | KERUSI PEGAWAI BERLENGAN (BERODA) | |
| 19 | KPM/PSIS/I/03/14232 | KERUSI KUMPULAN PENGURUSAN DAN PROFESSIONAL | KERUSI PEGAWAI BERLENGAN (BERODA) | |
| 20 | KPM/PSIS/I/03/14233 | KERUSI KUMPULAN PENGURUSAN DAN PROFESSIONAL | KERUSI PEGAWAI BERLENGAN (BERODA) | |
| 21 | KPM/PSIS/I/03/14234 | KERUSI KUMPULAN PENGURUSAN DAN PROFESSIONAL | KERUSI PEGAWAI BERLENGAN (BERODA) | |
| 22 | KPM/PSIS/I/03/14235 | KERUSI KUMPULAN PENGURUSAN DAN PROFESSIONAL | KERUSI PEGAWAI BERLENGAN (BERODA) | |
| 23 | KPM/PSIS/I/03/14236 | KERUSI KUMPULAN PENGURUSAN DAN PROFESSIONAL | KERUSI PEGAWAI BERLENGAN (BERODA) | |
| 24 | KPM/PSIS/I/03/14237 | KERUSI KUMPULAN PENGURUSAN DAN PROFESSIONAL | KERUSI PEGAWAI BERLENGAN (BERODA) | |
| 25 | KPM/PSIS/I/03/14238 | KERUSI KUMPULAN PENGURUSAN DAN PROFESSIONAL | KERUSI PEGAWAI BERLENGAN (BERODA) | |
| 26 | KPM/PSIS/I/03/14239 | KERUSI KUMPULAN SOKONGAN | KERUSI PEGAWAI BERLENGAN (TANPA RODA) | |
| 27 | KPM/PSIS/I/03/14240 | KERUSI KUMPULAN SOKONGAN | KERUSI PEGAWAI BERLENGAN (TANPA RODA) | |
| 28 | KPM/PSIS/I/03/14241 | KERUSI KUMPULAN SOKONGAN | KERUSI PEGAWAI BERLENGAN (TANPA RODA) | |
| 29 | KPM/PSIS/I/03/14242 | KERUSI KUMPULAN SOKONGAN | KERUSI PEGAWAI BERLENGAN (TANPA RODA) | |
| 30 | KPM/PSIS/I/03/14243 | KERUSI KUMPULAN SOKONGAN | KERUSI PEGAWAI BERLENGAN (TANPA RODA) | |
| 31 | KPM/PSIS/I/03/14244 | KERUSI KUMPULAN SOKONGAN | KERUSI PEGAWAI BERLENGAN (TANPA RODA) | |
| 32 | KPM/PSIS/I/03/14245 | KERUSI KUMPULAN SOKONGAN | KERUSI PEGAWAI TANPA LENGAN | |
| 33 | KPM/PSIS/I/03/14246 | KERUSI KUMPULAN SOKONGAN | KERUSI PEGAWAI TANPA LENGAN | |
| 34 | KPM/PSIS/I/03/14247 | KERUSI KUMPULAN SOKONGAN | KERUSI PEGAWAI TANPA LENGAN | |
| 35 | KPM/PSIS/I/03/14248 | ALMARI BUKU BERCEMIR | ALMARI RENDAH BUKU BERCEMIR | |
| 36 | KPM/PSIS/I/03/14249 | GEROBOK BESI | GEROBOK FAJ BESI BERKUNCI | |
| 37 | KPM/PSIS/I/03/14250 | GEROBOK BESI | GEROBOK FAJ BESI BERKUNCI | |
| 38 | KPM/PSIS/I/03/14251 | GEROBOK BESI | GEROBOK FAJ BESI BERKUNCI | |
| 39 | KPM/PSIS/I/03/14252 | GEROBOK BESI | GEROBOK FAJ BESI BERKUNCI | |

7. Ubah suai maklumat mengikut format Kew.PA-11

-Tamat-